NCSU Friends of the Library Donation Form

Date:_________________________________________________

Donor name:______________________________________________________________________________________________

Mr.  Ms.  Mrs.  Dr.  Hon.

Address:___________________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

Phone or E-mail:____________________________________________________________________________________________

____(donor initials). Gifts that are duplicates of works already in the collection or outside the scope of the Libraries’ collections may be offered to another library, sold at the Friends of the Library book sales, or discarded. Proceeds from the book sales are used to support the Libraries’ mission.

Please specify the quantity of donated items in the spaces below:

Hardbound books________________________  DVD________________________________________
Paperbound books________________________  VHS_______________________________________
Single serial issues________________________ Other________________________________________
Bound serials______________________________

Title, if donation is a single item:____________________________________________________________

STAFF USE: Send form to A&D, Hunt Library. Send donation materials to Satellite.

Tear receipt here

________________________________________________________________________________________

Donation receipt from NCSU Friends of the Library

Date:__________________________________________________

Donor name:___________________________________________

Total number of items donated:___________________________

Description of donation:__________________________________________________________________________